New Earswick Parish Council
Finance Committee Minutes
25 June, 2026 15.00 hours

Attending Councillors:	Carol Runciman (Chair)	CR
	Roy Love	RL
	Peter Vaughan	PV
Apologies:	Audrey Steel	AS
Clerk/Minute Taker:	Sally Bruckshaw	SB

FC26.06.01 **Appointment of Chair Person for the Finance Committee 2026-27**

RESOLVED: Cllr Carol Runciman was elected as Chair person for the Finance Committee for the 2026-27 year.

FC26.06.02 **Notices of the meeting**

The notices of the meeting had been posted on the Parish notice board and we site.

FC26.06.03 **To receive and note apologies from Members who were unable to attend the meeting**

As above.

FC26.06.04 **To consider and accept the reasons for absence provided**

The reason for absence was accepted.

FC26.06.05 **To receive declarations of interest on any items on the agenda**

None.

FC26.06.06 **To confirm the terms of reference for the Finance Committee**

RESOLVED: The Terms of Reference were confirmed.

FC26.06.07 **To confirm the Parish Council Financial Regulations**

RESOLVED: The Financial Regulations were confirmed with no changes required.

FC26.06.08 **To approve the minutes of the meeting held on 19 February, 2026**

The minutes of the meeting held on 19 February were approved as a correct record and signed by the Chair. In addition the confidential notes from the December and February meetingsrelating to staffing and procedural matters were signed.

FC26.06.09 **To decide how to advise the full Council regarding any grant applications that have been received**

None received.

FC26.06.10 **To examine the Internal Auditor's report (25-26 audit) and recommend to full Council any actions considered necessary**

SB confirmed that the Annual Governance and Accountability Return 2025-26 (AGAR) and the supporting information required, had been forward to the external auditor and placed on the web site.

Members considered the internal audit report. It was noted that items on the list of policy documents were checked by the auditor during the year, and some items had already been updated or added prior to the audit visit.

On the listings A to P these were mainly operational options highlighted by the auditor.

Review of minutes - SB had contacted YLCA relating to the date of approval for the Annual Parish Meeting.

C The recommendations from the Council's insurance providers would be considered in more detail later in the year when the assets register was updated.

D The reserve amounts had been increased for the 2026-27 precept.

H Members considered that the assets register should not be included on the web site.

L Bank reconciliations were presented to Members quarterly.

N The internal audit report is on the web site.

O The web host would be asked to provide a written confirmation of an annual accessibility test.

FC26.06.11 **To confirm the audit arrangements for the 2026-27 financial year**

Elkerlodge had been confirmed for the next financial year and the quotation for the work had not been increased.

FC26.06.12 **Annual insurance – note recommendations relating to the values of assets**

This would be considered as per item 26.06.10C above.

FC26.06.13 **Matters relating to the salary and conditions of service of the Clerk**

It was agreed that the Chair of the Committee would contact the payroll provider to discuss matters relating to the payment of additional hours and gratuities.

FC26.06.14 **Items for future meetings**

Insurance matters.

FC26.06.15 **To agree the date and time of the next meeting**

It was agreed that the next meeting would be held at 15.00 hours on 8 October, 2026. Venue to be confirmed.

The meeting closed at 15.25 hours.

Signed _____ Chair 8 October, 2026

Chair _____ 19 October, 2026